

MAESTRO CLIENT CREATION

When a Client is created within any Maestro Module, the same Client and associated Client code can be used within any other Maestro Module.

There is no need to create a new Client Code

CLIENT #1234

When a Client is created in the "Client Maintenance" screen, it becomes a UNIVERSAL client to be used within all Modules of Maestro



A/R CLIENT #1234

"A/R Client Entry View"

Additional Information for Billing Purposes

A/R Specific Details:

Credit Limits and Outstanding Balances



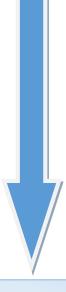
S/C CLIENT #1234

"S/C Client Entry View"

Captures more information about the Client needed by the Sales team.

S/C Client Specific Details:

Booking Contacts, Lead Source, Account Manager





Owner CLIENT #1234

"Owner Profile"

Additional Information about the Owner

Owner Specific Details:

Payments and Charge Types, Total Units Owed

C/M CLIENT #1234

"Member Profile, Spa Client"

Additional Information about Members

C/M Specific Details:

Join Date, Charging Privileges, Discount Types, Health Attributes

BEST PRACTICE WHEN A NEW CLIENT IS REQUIRED

- 1. Use the Lookup (F8 key) to ensure that the Client does not already exists. *It may be necessary to go to the *WINDOW* menu and *Toggle all Clients* to see all the Clients in the database.*
 - 2. Create (F6 key) a new CLIENT using the "Client Maintenance" screen

