

Email Integration Setup Quick Reference Guide

Quick Reference Guide

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Introduction

In Maestro versions 5.1 and higher, users now have the ability to link their clerk code to an email account. Copies of trace and staff messages will be sent to the clerk's email account. Users also have the ability to send an alert to a guest's email account.

It is assumed that the reader:

- Is familiar with the Maestro User Interface
- Is familiar with Windows Server environment
- Has access to Global Maintenance

Maestro Setup

The setup for email distribution can be found in the Global Maintenance Module of Maestro.

Mail | Email Setup

Field	Value
Email Server IP	mail.northwind.ca
Email Server Port	25
FD Rep Address	maestro@maestropms.com
SC Rep Address	
AR Rep Address	
CM Rep Address	
Trace Rep Addr	maestro-traces@maestropms.com
Loyalty Rep Addr	
EMail NA Build?	N
EMail NA Send?	N
EMail Imm Send?	Y
Email Auth Meth	LOGIN
Email Auth Name	Northwind
Allow CC Flg	Y
GEM Depart Emails	N
Email Traces	Y
Language Specific	N

NOTE: When you activate the email integration for trace messages for the first time, Maestro will send any traces from the previous 7 days that have not been emailed.

The other settings on the screen that need filled in order for the email traces to work are:



Email server IP	This can either be an IP address or the name of the mail server.										
Email Server Port	The port number that Maestro will utilize to communicate with the mail server										
FD\AR\CM\ Rep Address	Leave as is. This field is used for sending e-confirmations.										
Trace Rep Addr	This is the email account from which the trace messages will be sent from. The email address does NOT need to be a valid email address.										
Email NA Build? Email NA Send? Email Imm Send?	Leave as is. These fields are not required and are only used with e-confirmations.										
Email Auth Meth <table border="1"><tr><td>NONE</td><td>NONE</td></tr><tr><td>CRAM</td><td>CRAM-MD5 PUBLIC KEY</td></tr><tr><td>PLAIN</td><td>PLAIN AUTHENTICATION</td></tr><tr><td>LOGIN</td><td>MICROSOFT LOGIN PROTOCOL</td></tr><tr><td>SSL/TLS</td><td>SECURE SOCKETS PROTOCOL</td></tr></table>	NONE	NONE	CRAM	CRAM-MD5 PUBLIC KEY	PLAIN	PLAIN AUTHENTICATION	LOGIN	MICROSOFT LOGIN PROTOCOL	SSL/TLS	SECURE SOCKETS PROTOCOL	Email Authentication Method. An F8 look-up can be performed to select the appropriate method from the list. This is the password for the Windows account to access the mail server. The password can be left blank (no password) although this can cause some challenges in Windows 7 / 2008 Server environment.
NONE	NONE										
CRAM	CRAM-MD5 PUBLIC KEY										
PLAIN	PLAIN AUTHENTICATION										
LOGIN	MICROSOFT LOGIN PROTOCOL										
SSL/TLS	SECURE SOCKETS PROTOCOL										
Email Auth Name	Email Authentication Name. A valid email account should be set-up for Maestro to use. Enter the user name (usually the first part of the email address before the @). The password can be set using the Window Set Password menu selection.										
Allow CC Flg	Leave as is. This field is used with e-confirmations										
GEM Depart Emails	Leave as is. This field is used with Maestro's Guest Experience Module										
Email Traces	Should be set to a 'Y'. This is the master flag to turn email traces on and off.										
Language Specific	Leave as is. This field is used with e-confirmations.										