

Interval Code Maintenance

Quick Reference Guide

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Introduction

This Quick Reference Guide will guide the user through the process of creating Interval Codes in the Owner Management Module.

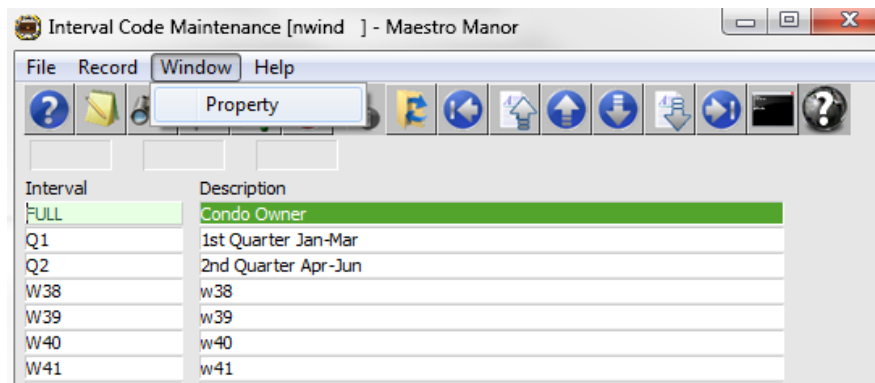
Interval codes are attached to owner units, indicating when ownership applies; this could be weekly, monthly or years as in a wholly owned condo ownership

Interval Codes are created prior to and are needed for the Calendar Type Maintenance setup.

Creating Interval Codes

To create or review existing Interval codes:

- ➔ Begin on the Owner Management Maintenance Main Screen
- ➔ Select the Codes menu
- ➔ Select Interval Code Maintenance to display the following screen.



By default the on screen display is based on the property the user has logged into. As each property using Maestro's Owner module may have unique interval strategies. The property can be changed by selecting the window menu and selecting "Property".

Once the property has been selected, a new interval code can be produced by creating (F6) to generate a new line, enter a maximum of 4 characters in the "Interval" field and up to 30 characters for the Description

Interval Codes are created prior to and are needed for the Calendar Type Maintenance setup

Establishments can have different interval strategies per property, per unit grouping and may start on different days of the week and be of varying lengths of time, depending on the ownership specifications.



It is important to note that every unit is owned for a period of time Intervals can be weeks, months, seasons, fractional, or "Full" the term typically used by Maestro to indicate the unit is wholly owned by a condo owner

The sample below is portion of timeshare, fractional and wholly owned interval codes.

The screenshot shows a software window titled "Interval Code Maintenance [nwind] - Maestro Manor". The window has a menu bar with "File", "Record", "Window", and "Help". Below the menu bar is a toolbar with various icons for file operations and navigation. The main area of the window contains a table with two columns: "Interval" and "Description". The table lists various interval codes and their corresponding descriptions. The row for "W47" is highlighted in green.

Interval	Description
FULL	Condo Owner
Q1	1st Quarter Jan-Mar
Q2	2nd Quarter Apr-Jun
W38	w38
W39	w39
W40	w40
W41	w41
W42	w42
W43	w43
W44	w44
W45	w45
W46	w46
W47	w47
W48	w48
W49	w49
W50	w50

After creating an Interval Code it is added to the "Timeshare Type Maintenance" so it will pre populate fields when linking units to an Owner Profile